

## **Visioning Advisory Committee (VAC) Minutes**

City of Beaverton

November 7, 2012

### **Members Present:**

Lacey Beaty	Kevin Hoover
Jennifer Browning	Jerry Jones
Ty Garo	Cathy Robart
Jaann Hoisington	

**Absences:** Mark Fagin, Jolene Guptill, Christine Lau

**Project Team:** Erin Gordenier, City of Beaverton

*Meeting called to order by Chair Jaann Hoisington at 6:33 PM*

[The City of Beaverton provided Garlic Jim's pizza as support for the Boys & Girls Aid Transitional Living Program. On the first Wednesday of every month until April 2013, the Cedar Hills Garlic Jim's will donate 15% of referral sales to Boys & Girls Aid. To learn more about the program, visit [www.beavertonoregon.gov/bga](http://www.beavertonoregon.gov/bga).]

### **1. Welcome and Approval of Minutes**

The October 3 minutes were approved with no changes.

### **2. 2013 Planning**

- *VAC applications & new members*

The candidate search continues. So far the committee has interviewed eight qualified candidates for the five vacant seats on the VAC. Once the applicants are chosen by the VAC selection team, they will be recommended to the Mayor. The Mayor's recommendations will be voted on by the City Council on December 11.

- *Officer elections in January*

VAC members are asked to consider positions for next year: chair, vice chair and recorder. Members should speak to Erin or Jaann if interested in running for office.

- *Next Meeting January 2*

New members will have been selected and oriented by this time. Current VAC members should plan to attend and wear name tags.

### **3. Partner Committee Planning**

VAC were notified of 14 partner organizations to be nominated to the Partner Committee, all of whom oversee several actions in the Beaverton Community Vision. Tentative topics to discuss during the meeting (e.g. education, environment, etc.) have been prepared by staff. Any suggestions for changes or additions to the list were asked to be submitted after the meeting to Erin Gordenier. A tentative

meeting schedule (with dates) and structure was passed out to the VAC with intentions for the staff to reach out to the partner organizations in the coming weeks.

#### **4. Partner Survey Status**

About 2/3 of the surveys are in; Erin, Ty Garo and Cathy Robart are conducting follow-up calls to try to collect the remainder of the information. Two organizations will be highlighted in a video for the State of the City (January 23, 2013). One selection will be for a City of Beaverton department, and several will be for non-city organizations, based upon their survey responses. Three VAC members will conduct an in-depth review for video candidates following a cursory overview by City staff.

The VAC created a task force to select a recipient of the first VAC award (name to be determined). A task force was also created to design a novelty award for winners; an official plaque will travel annually to each year's winner, but organizations will also receive a "fun" token of recognition to keep.

#### **5. Holiday Party Planning—December 5**

The City of Beaverton will provide shoe rental and two games of bowling for the VAC and one additional guest apiece at Big Al's on December 5 at 6:30 PM. In addition, former VAC members (from 2012) and outgoing VAC members will be invited to join. The VAC will celebrate outgoing members at the holiday party.

#### **6. VAC Mission Statement**

The VAC voted to revise its mission statement (to be posted in the bylaws, on the website, and on media) to read:

*"The Visioning Advisory Committee is dedicated to the oversight and management of the Beaverton Community Vision by: engaging the community to ascertain shared priorities and aspirations; connecting and supporting partner organizations; maintaining and updating the action plan; and reporting successes, challenges, and opportunities to the community and City Council."*

#### **7. VAC and Staff Updates**

The Boards and Commissions dinner will be held on January 25, 2013. Invitations will follow soon.

After several years of service, Jolene Guptill is resigning from the VAC at the end of 2012. Her presence will be missed, but the VAC is appreciative of her past involvement.

The Southwest Corridor Plan forum will be held on December 3 from 6:00 to 8:00 PM at the Tualatin Police Department.

The City of Beaverton Holiday Open House and tree lighting will be held on December 7; volunteers are needed to staff the Open House.

#### **8. Council Liaison Update**

No update.

#### **9. Public Comment**

No public comment.

Meeting adjourned at 7:22 PM.

No December VAC meeting. The VAC Holiday Party is at Big Al's on December 5, at 6:30 PM. Next VAC meeting is on January 2, 2013, at 6:30 PM.

*Minutes will be approved at the next VAC meeting.*